



AIIMS/Rajkot/Admin/Circular/2024-25/ २३११

Date:02/04/2025

CIRCULAR


Subject: Mandatory Helmet Usage for All Faculty, Staff, and Outsourced Employees as per OM No. 166 of 2024.

This is to bring to the notice of all concerned that, as per the Office Memorandum (OM) No. 166 of 2024 dated 27th March 2024, issued by the competent authority, it is **mandatory for all faculty, staff, and outsourced employees** to wear helmets while on the premises of AIIMS, Rajkot.

1. It has been observed that some staff members are not adhering to the mandatory helmet-wearing policy. This poses a serious safety concern for all personnel.
2. The deadline for ensuring full compliance with this policy is **15th April 2025**. All concerned personnel are required to wear Helmets while riding any two-wheelers including pillion rider. It is a safety measure to prevent fatal head injuries to our Faculty/Staff/Outsourced employees.
3. Any individual found not complying with this directive after the stipulated deadline will be subject to **strict disciplinary action** as per the institutional policies.

This is issued with the approval of the Competent Authority.




(Shreedhar K. Vasani)
Off. Administrative Officer
AIIMS, Rajkot
अखिल भारतीय आयुर्विज्ञान संस्थान, राजकोट
All India Institute of Medical Sciences, Rajkot

Copy to,

1. PA to Executive Director, AIIMS Rajkot
2. Administrative Officer/Accounts Officer, AIIMS Rajkot
3. The all HoD/In-charges, AIIMS, Rajkot
4. MS Office AIIMS/Rajkot
5. I/C IT-Cell for uploading the same on the AIIMS Rajkot official website